



Become a Nadcap Auditor



ABOUT THE PERFORMANCE REVIEW INSTITUTE (PRI)

Established in 1990 by SAE International, PRI is a not-for-profit trade association and the world leader in facilitating collaborative supply chain oversight programs, quality management systems approvals and professional development. We provide customer-focused solutions designed to improve process and product quality, by adding value, reducing total cost, and promoting collaboration between stakeholders where safety and quality are shared goals.

PRI manages the globally renowned Nadcap aerospace program, as well as the MedAccred program (medical devices) and TPG (transportation and power generation) program. Almost all aerospace OEMs, and their major suppliers across the globe, mandate Nadcap accreditation as a condition of doing business with them. We help improve process and product quality through our program of quality assessment which are conducted by Nadcap auditors, and a key element in the program accreditation process. Our auditors are regarded in their respective industries as among the foremost technical experts in their field.

Prospective auditors are selected from applicants based on their education, technical background and experience in the related industry.

BENEFITS OF BECOMING AN AUDITOR WITH PRI

Working for PRI as an auditor means working for a high-profile global company. Our 300 auditors are considered elite in their field, based on level of education and years' experience. More widely, you will be associated with a highly respected, industry-managed organization with a history of commitment to quality excellence, and an ongoing dedication to the continual improvement of the aerospace, medical devices, transportation and power generation industries.

➤ **Exciting & Challenging Work**

Our auditors report that "Exciting and challenging work" is the top reason for choosing to work for PRI. Our auditors work globally and interact with many suppliers, there is variety, they see and learn new ways of doing things, and discover innovative ways of achieving results.

➤ **Competitive Day Rate**

Auditors are paid competitive day rates for trainee, auditor and lead auditor levels. Compensation is provided for travel and living expenses, with additional payments provided per training audit if you are designated as a Training Auditor. If audits are cancelled at short notice and PRI is unable to replace audits, compensation can be made to auditors for lost work to ensure fair remuneration.

➤ **Auditor Training Provided**

Involvement with the PRI programs gives auditors the opportunity for ongoing auditor training. Various workshop opportunities, organized by PRI staff, Nadcap Auditors and other industry participants are available throughout the year, including an annual Nadcap auditor conference in Pittsburgh, PA, USA. Auditors may also become trainers of new auditor trainees, for which they will be awarded \$100 additional compensation per training audit.

➤ **Customized Schedule**

As an auditor, you can set your own schedule, and work with PRI staff to determine the amount of audit work you are available to perform, and where and when you want to conduct audits. You also have the security of having your schedule (and income) confirmed months in advance, while remaining independent, enabling you to organize other activities at your discretion.

➤ **Travel the World**

PRI performs audits worldwide, and auditors have the flexibility to select specific countries in which to conduct audits, affording them the ability to audit only in locations close to home, but also to explore other parts of the world.

➤ **Ongoing Engagement with Aerospace Industry & Leaders**

Keep abreast of industry advancements firsthand, and influence through interactions with the industry's leaders. Stay at the cutting edge of technology by attending an annual auditor conference to learn about the latest technologies and hone your skills.

➤ **Online Auditing System**

PRI auditing is conducted via our online eAuditNet auditing system which means no paper-based reporting is required. Advice is also stored on eAuditNet for auditors, written by other auditors.

WHAT THE JOB INVOLVES

Get Paid to Train

Paid training, provided by PRI, relates to conducting audits using our approved audit criteria. Training includes a web-based self-study program, instructor-led training, and onsite training at a PRI-accredited supplier with a training auditor. During the first training audit you will observe an auditor performing the audit. For the second audit you will be an 'acting lead' performing the duties of an auditor.

Manage Your Own Schedule

Audit work will be scheduled for you based on when you are available and the countries you have approved us to schedule in. You will be responsible for planning your own travel to the supplier locations and back home, using a designated travel company. Based on an expense approval process, PRI will pay your airfare ticket and reimburse your hotel, ground transportation, and meals. Payment for conducting the audit, and reimbursement for expenses, will be made via electronic fund transfer into your bank account. Payment is deposited on average within two weeks within 30 days.

Prepare for Audits in Advance While Working from Home

Ensuring adequate pre-audit preparation including contacting the company ahead of time to arrange an audit timetable and reviewing documentation provided by the company.

Audit Every Part of the Critical Process

Conducting the audit based on an industry-approved audit criteria including a review of the procedures, work instructions, training records and other documentation that evidences the competency of the company to meet customer requirements and observing real part processing through job audits to ensure that documented requirements are properly flowed down to, and implemented, on the shop floor. On average, audits take two to three days to complete.

Engage with Quality Teams

Holding regular meetings with the auditee during the audit for the purpose of transparency so that all parties understand the audit timetable and any findings identified.

Online Report Submission

Electronically submit your findings back to PRI within three business days via eAuditNet, including an audit report to PRI staff in which any audit findings are clearly and logically documented. Task group members and PRI staff members will work with auditees to resolve those findings and determine any corrective actions.

Professional, Expert Representation

Projecting a good image, acting professionally and adhering to the PRI values while acting as the PRI representative to our customers.

GENERAL REQUIREMENTS

To qualify to work as an auditor, applicants must meet these general requirements:

- Possess expertise in the technology
- Travel and conduct a minimum of 10 audits per year
- Written and oral proficiency in the English language
- Strong interpersonal skills
- Understand the role of an independent contractor and be willing to engage with PRI in this capacity
- Commit to preserving the integrity of the programs, maintaining strict confidentiality, and avoiding conflicts of interest
- Use own device to perform audit work





HOW AUDITORS ARE SELECTED

All Nadcap Auditors undergo a rigorous scrutiny and evaluation by the industry personnel in the technology for which they are applying (see 'Notes' section). This process includes evaluation of background, training and experience against standards; interview(s); and, in most instances, trial audits prior to Task Group approval and selection by PRI as a consultant auditor.

SELECTION PROCESS

- ① Potential candidates submit an application via contractwithpri.com
- ② Completion of a Technical Assessment
- ③ Telephone assessment by PRI staff member
- ④ Interviewed by Task Group
- ⑤ Training audits
- ⑥ Continual Monitoring through audit reviews

NOTES

Decide your area of expertise in one or more of these specific technologies and apply online at contractwithpri.com

NADCAP (AEROSPACE) AUDITOR POSITIONS

- **Aero Structure Assembly** experience in some of the following assembly processes: fit and alignment, fastening, bushing and bearing installation, sealing of assemblies and components, electrical bond, inspection of aircraft structures (metal and composite) and auditing.
- **Chemical Processing** experience in anodizing, chemical cleaning, chemical milling, conversion/phosphate coating, etching, laboratory evaluation, paint/dry film coatings, plating, stripping, and surface preparation prior to metal bond and surface treatment/passivation.
- **Coatings** working knowledge in one or more of the following processes: thermal spray, diffusion coatings or vapor deposition.
- **Conventional Machining as a Special Process** experience in the machining process of aerospace components (hole-making, broaching, milling, turning, grinding and edge treatment).
- **Composites** experience in compression molding, core and/or liquid resin processing, metal bond, adhesive bonding, basic physical, and mechanical and chemical properties of composite materials.
- **Elastomer Seals** working knowledge in one or more of the following processes: milling, compounding, molding, chemical coatings, adhesives and wet processing.
- **Electronics** experience with printed boards, printed board assemblies, or cable and wire harness assemblies
- **Fluid Distribution System** working knowledge in hose manufacturing, fittings and other machined components, couplings and hose assembly.
- **Forgings** experience with the forgings disciplines of open die, closed die, ring rolling, isothermal, hammer, press, extrusion, heat treating equipment and the associated controls, and key alloy systems: steel, nickel, titanium and aluminum.
- **Heat Treating** experience in some or all of the following heat treating and/or brazing processes: steels, aluminum, titanium, heat resisting alloys, brazing, carburizing and nitriding.
- **Materials Testing** working knowledge of: chemical and mechanical test methods, calibration procedures, relevant industry standards, processing, and inspection and testing.
- **Measurement and Inspection** working knowledge in the following processes, methods or specifications: metrology, interpreting engineering drawings/CAD data, first principles (clocks, gage blocks, sine plate, micrometers, calipers, etc.), inspection jigs and fixtures, programming, auditing, inspection methods and measurement analysis.
- **Non-Metallic Materials Manufacturing or Non-Metallic Materials Testing** working knowledge in one or more of the following processes: adhesive, core, fiber, prepreg and resin.
- **Non-Conventional Machining** experience in electrochemical machining (ECM), electrochemical grinding (ECG), electrochemical drilling, electrical discharge machining (EDM) or laser beam machining (LBM)
- **Materials Testing Laboratories** working knowledge of chemical and mechanical test methods, calibration procedures, relevant industry standards, processing, inspection and testing
- **Measurement and Inspection** working knowledge in the following processes, methods or specifications: metrology, interpreting engineering drawings/CAD data, first principles (clocks, gage blocks, sine plate, micrometers, calipers, etc.), inspection jigs and fixtures, programming, auditing, inspection methods and measurement analysis.
- **Non-Destructive Testing** working knowledge in at least three NDT methods: penetrant, magnetic particle, ultrasonic, film radiography, eddy current, digital detector array and computed radiology.
- **Sealants** experience in product specific, manufacturing (mixing, packaging, storage, etc), testing and inspection.
- **Surface Enhancement** experience in some of these shot peening processes: automated shot peening, computer-controlled shot peening, flapper or rotary flap peening, peen forming or manual shot peening.
- **Welding** working knowledge in fusion, resistance, and electron beam welding.



FOR MORE INFORMATION

Contact:

Travis Walters,
Talent Acquisition Specialist
twalters@p-r-i.org
contractwork-eauditstaff.icims.com
p-r-i.org



Americas / International Headquarters

Telephone: +1 724 772 1616
Email: PRIAmericas@p-r-i.org

Europe, Middle East and Africa

Telephone: +44 (0) 870 350 5011
Email: PRIEMEA@p-r-i.org

Asia Office (China)

Telephone: +86 10 6463 6008
Email: PRIAsia@p-r-i.org

Asia Office (Japan)

Telephone: +81 80-6911-1154
Email: PRIAsia@p-r-i.org